Presentation Agreement Leslie Helakoski (helakoskibooks.com)

Leslie Helakoski (helakoskibooks.com) Children's Writer/Illustrator & Presenter [address and phone here]

Organization:
Address:
Date:
Times:
School Phone:
Grades, size and grouping:
Contact Person/Organizer:
Organizer phone:
The above named Organization and Author agree to the following schedule, plan, and financial terms for the visit.
Please have teachers attend the presentation with their classes. Preparing kids for the presentation with reading some of my books and understanding what authors do maximizes value. I always appreciate having someone to introduce me and to help groups come in and out of presentation area.
* Number of presentations: Assemblies (gym or library?) Classroom Presentations Meet the Author
Book sales? YesNo (if yes, sales will be taken care of by)
I'm attaching an order form that you can send home with kids or you can make your own. I do not sell my own books. Schools usually order books through either a local bookstore or a distributor. Either will give you a nice discount. Please ask me if you have questions.
Details of presentation(s):
The program will include a brief introduction and powerpoint presentation, followed by a reading with visuals of one of the author's books and discussions about writing/illustrating. Younger children will be asked to participate in songs
and fingerplays. Older children will be asked to participate in brainstorming and ideas for stories we create together. If time allows, we can read another story and have time to ask questions.

^{*} The following equipment and/or assistance will be provided by the school:

X TaX SoX M	lass or bottle of water able for display of books and materials creen, projector & laptop for powerpoint licrophone (wireless if possible) n easel that will hold a large pad of paper	
	NTS PLEASE BRING A SHEET OF PAPER AND A PENCIL	
for prese	agrees to pay Leslie Helakoski: entation I (mileage and hotel if necessary)	
	be paid in full on the day of the presentation(s) unless other agreed upon by both parties. (If so, are listed below.) Checks should be ie Helakoski.	
Additional exper Meals	uses to be paid by school: Lunch on day of visit	
	hotel stay will be provided byaddress (suggested?):	
* If the Organiza must be agreed u * Reproduction specifically inclu- performance in a	f the presentation due to adverse elements can only be done when an between the Organization and Author. ation wishes to have Author's books available for purchase, the terms pon prior to the presentation. of performances. No radio apparatus, transmitting or recording devices, ding motion pictures, video tape or television shall be used during the ny manner or form to reproduce the Author's performance without the sent of the Author.	
C	ove terms as stated.	
Organization Con	ntact:	
Title:		
Date:		
I agree to the above terms as stated.		
Author:	_Leslie Helakoski	
Date:	1-24-17	