

# Presentation Agreement

Leslie Helakoski (helakoskibooks.com)  
Children's Writer/Illustrator & Presenter  
[address and phone here]

This agreement confirms that Leslie Helakoski is speaking at the following location:

Organization:  
Address:  
Date:  
Times:  
School Phone:  
Grades, size and grouping:  
Contact Person/Organizer:  
Organizer phone:

The above named Organization and Author agree to the following schedule, plan, and financial terms for the visit.

Please have teachers attend the presentation with their classes. Preparing kids for the presentation with reading some of my books and understanding what authors do maximizes value. I always appreciate having someone to introduce me and to help groups come in and out of presentation area.

\* Number of presentations: \_\_\_\_\_  
Assemblies (gym or library?) \_\_\_\_\_  
Classroom Presentations \_\_\_\_\_  
Meet the Author \_\_\_\_\_

Book sales? Yes \_\_\_ No \_\_\_  
(if yes, sales will be taken care of by \_\_\_\_\_)

I'm attaching an order form that you can send home with kids or you can make your own. I do not sell my own books. Schools usually order books through either a local bookstore or a distributor. Either will give you a nice discount. Please ask me if you have questions.

Details of presentation(s):

The program will include a brief introduction and powerpoint presentation, followed by a reading with visuals of one of the author's books and discussions about writing/illustrating. Younger children will be asked to participate in songs and fingerplays. Older children will be asked to participate in brainstorming and ideas for stories we create together. If time allows, we can read another story and have time to ask questions.

\* The following equipment and/or assistance will be provided by the school:

